

# AMERICAN LEADERSHIP ACADEMY

WE ARE REQUESTING RECORDS ON THE FOLLOWING STUDENT:

Student Name

Grade

DOB

**PLEASE DO NOT SEND CUM FOLDER**

**Please forward only the items indicated by an "X":**

- \_\_\_\_\_ Official Transcript (Mail)
- \_\_\_\_\_ Unofficial Transcript (Fax)
- \_\_\_\_\_ Official Withdraw Slip
- \_\_\_\_\_ Current Withdraw Grades (if during the school year)
- \_\_\_\_\_ Special Education Records if Applicable (IEP, 504, etc)
- \_\_\_\_\_ Birth Certificate
- \_\_\_\_\_ Immunizations and other Pertinent Medical History
- \_\_\_\_\_ Achievement Test Scores
- \_\_\_\_\_ Discipline Records
- \_\_\_\_\_ Attendance Records
- \_\_\_\_\_ AZELLA Records (ELL)

**SEND TO:**

\_\_\_\_\_ **ALA Ironwood 7-12**  
850 W. Combs Road  
Queen Creek, AZ 85140  
P: 480-344-9898  
F: 480-344-9849

\_\_\_\_\_ **ALA Queen Creek 7-12**  
23908 S. Hawes Road  
Queen Creek, AZ 85142  
P: 480-987-4500  
F: 480-987-4527

\_\_\_\_\_ **ALA Gilbert North 7-12**  
1070 S. Higley Rd.  
Gilbert, AZ 85296  
P: 480-344-9895  
([jhayes@alascchools.org](mailto:jhayes@alascchools.org))

Student's Previous School Address (PARENT MUST COMPLETE)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Parent Signature

Date

*In accordance with the Family Educational Act of 1974 and Arizona State Law, Parent Permission is no longer required when records are requested by authorized school personnel.*